



Department of Natural Resources and Mines

ABN 59 020 847 551

Application for licence to interfere with flow by impounding water

Water Act 2000

| | | | |
|---|--------------------|-------------------|--------------|
| Purpose of the form | | | |
| To apply for a water licence to interfere with flow by impounding water, under or adjoining any parcel of land owned by the applicant. | | | |
| Part A Licence information | | | |
| Is this application to amend or replace an existing licence? <input type="checkbox"/> No <input type="checkbox"/> Yes | | | |
| If yes supply licence reference: | | | |
| Part B Applicant details | | | |
| Full name: | | | |
| If the applicant is a corporation, please supply the ACN: | | | |
| Attention (Optional) (e.g. Principal, Secretary, Managing Director, etc.) | | | |
| Street address: | | | |
| Mailing address: | | | |
| Contact details | | | |
| Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (specify) | | | |
| Full name: | | | |
| Preferred phone: | Alternative phone: | Facsimile: | |
| Email: | | | |
| Part C Description of land | | | |
| Specify the Lot on Plan numbers for the land on or adjoining the downstream point at which impoundment will occur. | | | |
| Lot | Plan | Lot | Plan |
| | | | |
| | | | |
| <p>Privacy statement: The information being collected in this form will be used by this department for the purpose of processing your application for licence to interfere with flow by impounding water under the authority of Chapter 2, Part 3 of the <i>Water Act 2000</i>. Your personal details will be accessed only by authorised officers within this department and will not be disclosed to any other third party without your consent except where required by law. The information collected will be retained as required by the <i>Public Records Act 2002</i> and may be stored in a departmental database. More information on the department's privacy commitment can be found on the department's website at www.dnrm.qld.gov.au.</p> | | | |
| OFFICE USE ONLY | Application ref. | Fee received \$ | |
| | Client ref. | Receipt no. | |
| | Authorisation ref. | Registration date | / / Initials |
| Office Stamp Only | | | |

Part D Location of impoundment

Specify the name of the watercourse, lake or spring in which the water is to be impounded:

Part E Reason for impoundment

Describe in general terms, the reason for the proposed impoundment.

Sketch a plan showing the location of the activity. Include property boundaries, lot on plan descriptions, existing water facilities, and the location of the watercourse, lake, spring or aquifer.

This sketch should be made in black ink so that it is suitable for electronic scanning.

Alternatively, the layout of the works can be shown on A4 size property map and attached to this application.



Part F Impounding requirement

Specify the requirements for storing the impounded water.

Embankment or wall

Maximum height of water to be impounded above bed level when full (see 'A' on sketch)

metres

Proposed crest height above bed level (see 'B' on sketch)

metres

Capacity of impoundment when full

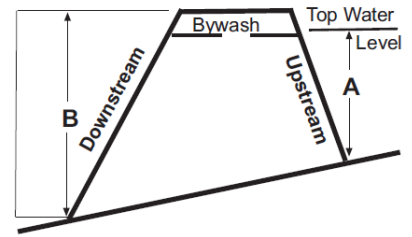
megalitres

Distance of impoundment water back-up when full

metres

Distance across impoundment at the widest point

metres



Excavation

Top dimensions

Width

metres

Length

metres

Base dimensions

Width

metres

Length

metres

Depth of excavation

metres

Capacity of excavation

megalitres

Part G Comments

Provide any further comments or information that may be of assistance in assessing this application. If insufficient space, provide additional information as an attachment.

Part H Declaration

All parties to complete and sign the declaration below. If more signature space is required, copy or print a blank copy of this page, complete and attach. Being the eligible owners or occupiers of all the land referred to in Part C of this application, I/we do hereby apply for a licence to interfere with the flow by impounding water and declare that the information contained in this application is true and correct. I/We also acknowledge that materials submitted in support of this application are part of the application and can be copied and made available to the public as required under section 112(4) of the *Water Act 2000*. I/we hereby provide consent for any supplied information considered to be commercial-in-confidence or copyright to be copied and made available only for the purposes of the licence application, including notification to and consultation with the public and other relevant government agencies.

Individual

Name:

Name:

Signature:

Signature:

Position/Title:
(if applicable)

Position/Title:
(if applicable)

Date: / /

Date: / /

Corporation Executed for and on behalf of

Organisation name:

ACN:

By (name):

By (name):

Position:

Position:

Signature:

Signature:

Date: / /

Date: / /

Witnessed by:

Witnessed by:

Witness signature:

Witness signature:

Date: / /

Date: / /



**Guidelines for
Application to interfere with flow by impounding water**

Water Act 2000

Purpose of form

The application form is a document approved for use within the state of Queensland under the provisions of the *Water Act 2000* (Water Act). Under this legislation, this department's chief executive may grant water licences for taking water and interfering with the flow of water.

This form is used where the applicant wishes to interfere with the flow of water by impounding water in a watercourse, lake or spring on or adjoining the applicant's land. For example, before commencing any activity which would result in water being impounded the first time or would increase the amount of water currently authorised to be impounded; the owner of the land should make prior application by completing and lodging this form.

A person who is already a licensee under the Water Act or holds a licence issued under previous legislation (for instance a licence for works issued under the *Water Resources Act 1989*), can also use this form to apply to amend the existing licence.

The form is not to be used where the activity will result in the taking or use of water, for example operating a pump or using a water bore. Taking water of this nature will usually require a water licence, but application should be made on a different approved form.

Unless otherwise indicated, all parts of the form should be completed. The department may require the applicant to provide additional information. You will be contacted if this is the case.

Approval of this application does not authorise construction or installation of new works or any associated development. Where an application for a development permit is required under the *Sustainable Planning Act 2009* this must be made through the Department of State Development, Infrastructure and Planning as the single lodgement point for all development applications at www.dsdiq.gov.au.

Part A Licence information

If the application is to amend an existing licence, then the 'Yes' box should be clearly ticked and the number of the existing licence must be entered. If possible, a copy of the licence should be provided.

Part B Applicant details

For the purpose of this application, the 'applicant' refers to the individual(s) or the corporation applying for:

- a new licence to interfere with flow by impounding water
- amendment of an existing licence.

To be able to make a proper application, the applicant must be the owner(s) of the parcels of the land entered in Part C of the form. An 'owner' of land as defined by section 104 of the Water Act.

Part B Applicant details (continued)

Applicant details must be completed as follows:

Name

For one individual, clearly write in upper case the applicant's full name as given names followed by surname.

For example: PAUL JOHN SMITH

For two individuals, clearly write the full name of all individuals as given names followed by surname, both persons separated by a semi-colon.

For example: PAUL JOHN SMITH; TINA ROSE JONES

For a number of individuals clearly write all the full names as given names followed by surname as a list, the full name of each person should be separated by a semi-colon.

For example: PAUL JOHN SMITH; TINA ROSE JONES; GWEN MARY SMITH;
PETER FREDRICK WATSON; PETER FREDERICK WATSON AS TRUSTEE

Where the applicant is a corporation, write the complete name of the incorporated body and the Australian Company Number (ACN).

For example: PAUL JOHN SMITH PTY LTD

For incorporated associations, use the authorising officer's name.

For example: PAUL AUSTIN ACTING UNDER THE AUTHORITY OF THE
BUNYA MOUNTAINS BRIDGE SOCIETY INC

For other legal entity names or bodies holding land under trust.

For example: THE STATE OF QUEENSLAND (REPRESENTED BY DEPARTMENT OF
EDUCATION AND TRAINING)

Attention (Optional)

If necessary, use this section to write the title of the position held by a person acting for the applicant. This information is usually only necessary for corporations or similar bodies.

For example: THE MANAGING DIRECTOR

Street address

Please specify the street address of the applicant. Information provided within this section of the form will be used for the service of all official documents and any correspondence relating to the application, unless otherwise specified in the mailing address section.

For example: UNIT 3
146 SHORE STREET
ROCKHAMPTON QLD 4370

Mailing address

Information provided within these sections of the form will be used for the service of all official documents and any correspondence relating to the application. Enter the information as you would want it to appear on an envelope addressed to the applicant.

For example: PO BOX 25
ROCKHAMPTON QLD 4370

Contact person's details

Applicants must use this section to provide the department with the details of one nominated contact person. The department will use the information provided for its records concerning the application and for personal or telephone contact about matters relevant to this notification.

Part C Description of land

This part is used to describe the land on or adjoining the downstream point in the watercourse at which the interference with flow (in the nature of an impounding structure) will occur. Land is described as a lot on a plan and you will find these on the local government rates notice or a valuation notice. Separately list each parcel of land as lot and plan.

For example:

| Lot | Plan |
|-----|----------|
| 13 | RP134507 |
| 158 | W314657 |

Provide a separate attachment if more space is required.

To be able to make a proper application, the applicant must be the owner of land entered here. An owner of land is defined above in Part B of these guidelines. The parcels listed must also be contiguous in nature.

Part D Location of the impoundment

This part is used to indicate where the planned activity will result in an interference with flow. Write the name of the watercourse or lake or spring in which the water is to be impounded. If the flow in more than one watercourse, lake or spring will be affected by the impoundment, write the names of all the water features.

Applicants should, to the best of their ability, complete the sketch plan on the application or alternately provide a cadastral map with the relevant features. The furthestmost downstream and upstream extent of the impoundment should be clearly marked.

Part E Reason for impoundment

Describe in general terms, the reason for the proposed impoundment.

Applicants are advised that under the legislation, the chief executive must, amongst other things, consider:

- existing water entitlements and authorities to take or interfere with water
- any information about the effects of taking, or interfering with water on natural ecosystems
- any information about the effects of taking, or interfering with, water on the physical integrity of watercourses, lakes, springs or aquifers
- policies developed in consultation with local communities for the sustainable management of local water
- the sustainable resource management strategies and policies for the catchment, including any relevant coastal zone
- the public interest.

In order to properly meet these provisions, the department may require the applicant to provide additional information about the application.

Industrial users or other applicants, who may need to have special factors considered as part of the application, should attach specific details of the proposal (such as a project plan) which will be used to assist the department in assessing the application.

Part F Impounding requirements

This part is used to indicate to what extent the planned activity will result in interfering with flow and to generally assess the impact of the proposal.

As previously mentioned, additional information about the proposal may be required to assist the department in assessing the application.

Part G Comments

This part is used where the applicant wishes to provide any further comments or information that may be of assistance in assessing this application. Refer to a separate attachment if insufficient space has been provided.

Part H Declaration

Parties to the application listed in Part B, must complete and sign the declaration. This means that all the owners should sign where the land described in Part C is held by a number of registered proprietors or lessee.

All persons signing on behalf of a corporation must sign before a witness and provide their Australian Company Number (ACN).

Materials submitted in support of this application are part of the application and can be copied and made available to the public as required under section 112(4) of the Water Act. By signing the declaration, all parties provide consent for any supplied information considered to be commercial-in-confidence or copyright to be copied and made available only for the purposes of the licence application, including notification to and consultation with the public and other relevant government agencies.

Use of this information (privacy statement)

The information being collected in this form will be used by this department for the purpose of processing your application to interfere with flow by impounding water under the authority of Chapter 2, Part 3 of the Water Act. Your personal details will be accessed only by authorised officers within this department and will not be disclosed to any other third party without your consent except where required by law. The information collected will be retained as required by the *Public Records Act 2002* and may be stored in a departmental database. Information on the department's privacy commitment can be found on the department's website at www.dnrm.qld.gov.au.

This application will be publicly viewable in the period in which people may make submissions. The instrument of the water authority will be placed on a publicly searchable register under section 1009 of the Water Act. If a submitter chooses to apply for an internal review of the department's decision on this application, your name and address will be provided to them, so that they may provide you with notice of their application for internal review.

Fees and charges

The prescribed fee payable at the time of application is changed each year with the consumer price index (CPI) and takes effect from 1 July each year. Prior to submitting an application immediately following 1 July contact your nearest departmental office to obtain details of the current fees.

Checklist

The following checklist has been provided to assist you in completing this application. Ensuring that you have satisfied all of the following requirements will help avoid delays in the processing of your application.

- All parts of the form are completed (including the sketch plan)
- All parts of the form relating to lot and plan contain the correct real property descriptions.
Failure to supply accurate details may render a subsequent licence invalid.
- The application form is signed by all parties
- The prescribed fee is enclosed.

Lodgement

Mail/deliver the application form, the fee and attachments to your nearest departmental office. Contact details are available on the department's website at www.dnrm.qld.gov.au.