



APPLICATION FOR GAS WORK AUTHORISATION (INDUSTRIAL APPLIANCES)

Petroleum and Gas (Production and Safety) Act and Regulation 2004

APPLICANT DETAILS

Corporation Details *Do NOT complete if you are an Individual (Sole Trader)*

Corporation Name: (in full as per ACN):	ACN: (do not provide ABN)
Responsible Person's Full Name:	
Position Title: (eg CEO, Owner etc)	

Sole Trader Details *Complete only if you are an Individual (Sole Trader) i.e. do not employ staff to undertake gas work*

Surname:	First Name:	Middle Name:
Trading Name (if applicable)		

Contact Information

Business Phone:	Mobile Phone:	Email:		
Business Address:	Suburb:	State:	Postcode:	
Postal Address:	Suburb:	State:	Postcode:	

REQUESTED SCOPE

<input type="checkbox"/> First application (3 years only)	<input type="checkbox"/> Reapplication	<input type="checkbox"/> Change of scope (not applicable until after expiry of first application)
Authorisation Period Requested:	<input type="checkbox"/> 3 Years (all first applications)	<input type="checkbox"/> 6 years
Authorisation Scope Requested: (Tick all areas which cover proposed gas work)	<input type="checkbox"/> Installing <input type="checkbox"/> Altering <input type="checkbox"/> Removing <input type="checkbox"/> Servicing <input type="checkbox"/> Repairing <input type="checkbox"/> Testing <input type="checkbox"/> Certifying	
Type of Gas Devices Requested:	<input type="checkbox"/> All Type B gas devices (<i>requires CPCPGS4023 competency</i>) <input type="checkbox"/> Type B stationary gas fuelled reciprocating engines only (<i>requires UEPMNT367 and UEPMNT368 competencies</i>) <input type="checkbox"/> Specific Type B gas device (list) _____	
Type of Gas:	<input type="checkbox"/> LPG <input type="checkbox"/> Natural Gas (includes CSG) <input type="checkbox"/> Biogas * <input type="checkbox"/> Other: _____	
Maximum gas device capacity: (up to 5 GJ/hour issued for first applications)	Installing: _____ GJ/hour	Servicing: _____ GJ/hour

CURRENT or PREVIOUS LICENCES or AUTHORISATIONS

Do you have a current, expired or cancelled gas licence issued in Queensland, another State, Territory or New Zealand?				<input type="checkbox"/> Yes (list all below)	<input type="checkbox"/> No
Issuing State, Territory or New Zealand	Licence Class	Licence Number	Date expired/cancelled (if not current)		
Issuing State, Territory or New Zealand	Licence Class	Licence Number	Date expired/cancelled (if not current)		
Do you have a current, expired or cancelled gas work authorisation in Queensland?				<input type="checkbox"/> Yes <input type="checkbox"/> No	Number: A _ _ _ _

APPLICANT SUITABILITY

In deciding whether you are a suitable person to hold the gas work licence, the chief inspector may have regard to the following –

- (a) Have you been convicted of an indictable offence? Yes No
- (b) Have you been convicted of an offence against the repealed Gas Act 1965 or this Act? Yes No
- (c) Do you have any disability or medical condition that could put you or the public at risk? Yes No
- (d) Is there any other issue relevant to your suitability to hold the gas work licence? Yes No

If you answered 'yes' to any of the above questions, please provide details separately.

"Indictable Offences - An indictable offence is an offence where the defendant has the right to trial by jury. There are two categories of indictable offences: Major Indictable Offences and Minor Indictable Offences. Major indictable offences include offences such as murder, rape, and threatening or endangering life. Minor indictable offences are heard in the Magistrates Court, where there is no jury, unless the defendant chooses to go to a higher court."

SKILLS MAINTENANCE STATEMENT *How will the authorisation holder ensure all persons undertaking gas work remain competent during the period of the authorisation eg, manufacturers' training, being familiar with relevant Standards, attendance at trade functions etc.*

*** DETAILS OF BIOGAS EXPERIENCE** *(Where biogas has been requested)*

DECLARATION * CEO / Applicant (*delete one)

**Oaths Act 1867
Statutory Declaration**

TO WIT

I _____
of _____, in the State of _____,

do solemnly and sincerely declare that:

- ♦ The information and attachments provided in this application are true and correct in every way.
- ♦ I am aware of the requirements under the *Petroleum and Gas (Production and Safety) Act 2004* and Regulation relating to Gas Work Authorisations, and have read the Queensland Gas Work Licence and Gas Work Authorisation Requirements document Part B Section 1 and 3, together with all other important notes detailed on this application form.
- ♦ I have a copy of the relevant Standards that relate to the scope of work applied for, as listed in the current Regulation.
- ♦ I will not carry out any gas work that is not authorised in any approved scope of work.
- ♦ I understand that the requirements in this declaration will form the conditions of the gas work authorisation, if granted.
- ♦ I will abide by all terms and conditions of the authorisation, if granted.
- ♦ If I surrender my authorisation, or if my authorisation is cancelled, I agree to immediately return all unused Gas System Compliance Certificates, Gas Compliance Plates and Gas Work Authorisation Certificate to the Petroleum and Gas Inspectorate.

and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

Taken and Declared before me, at _____

This _____ day of _____ 20 _____

Signature of declarant *

Justice of the Peace, or Commissioner for Declarations

Experience Log

A **separate** Experience Log must be completed for **every person** who will be undertaking the scope/s of gas work relevant to the Gas Work Authorisation, if granted. Please print additional forms if required.

Name:

Approximate Date (last three years or last authorisation period)	Detail previous gas work undertaken Type of device, make, model, gas type and work undertaken ie install, test, remove, alter, maintain, repair, service.	Type B Gas Device Rating in GJ/hour	Gas System Compliance Certificate No (if known)	Authorisation Name/Number or Employer name and contact number eg A1999 – John Smith 0433 333 333

INFORMATION FOR APPLICANT

- If an application is lodged without all the required information listed, it will be returned without being processed.
- Full information is available in the relevant section of the Gas Work Licence and Gas Work Authorisation Requirements document Part B at <https://www.business.qld.gov.au/industries/mining-energy-water/resources/safety-health/petroleum-gas/gas/type-b>.
- Emailed or faxed applications are not accepted or processed.
- In line with the Privacy Statement, Petroleum and Gas Inspectorate staff will not discuss the application with any other party other than the applicant.

DOCUMENTS or INFORMATION REQUIRED TO BE SUBMITTED WITH THE APPLICATION
Full payment by credit card payment form attached (Mastercard and Visa only are accepted) or cheque to be made payable to Department of Natural Resources and Mines.
Certified copy of Statement of Attainment for Type B competency unit CPCPGS4023 for all staff undertaking Type B gas work, and certified copy of front and back of any current or expired interstate Type B gas licence (if applicable).
Where only stationary gas fuelled reciprocating engines is requested, a certified copy of Statement of Attainment for Stationary Gas Fuelled Reciprocating Engine competency units UEPMNT367A and UPEMNT368A for each staff member.
Letter of application signed by the CEO or senior person responsible for providing adequate resources to ensure safety, if not a sole trader.
An organisational chart showing names of each staff member who undertakes gas work and their Type B competency if not provided in a previous application. A sole trader (individual who does not employ staff) is not required to provide an organisational chart.
A separate Experience Log for each person undertaking gas work relevant to the scope of work applied for.

FEES EFFECTIVE FROM 1 July 2017 to 30 June 2018:	
Application Fee (non-refundable) per application	\$ 74.30 plus Yearly Authorisation Fee (each year applied for) \$ 44.50
Total payable for three-year authorisation	\$ 207.80 or Total payable for full six-year authorisation \$341.30
Total payable for applications for *Change of Scope	\$ 74.30 <i>(*not eligible until reapplication at expiry of any first issued authorisation)</i>

LODGEMENT OF ALL APPLICATIONS:	
Gas Licence and Authorisation Unit Petroleum and Gas Inspectorate Department of Natural Resources and Mines	Enquiries only: gaslicence@dnrm.qld.gov.au By Post: PO Box 1475, Coorparoo Qld 4151

GENERAL PRIVACY STATEMENT

The Queensland Government introduced Information Standard 42 - Information Privacy to ensure that the collection, use, disclosure and storage of personal information by government agencies are lawful and appropriate. This standard also obliges agencies to tell their clients why personal information is being collected and when it is being disclosed to third parties. The Department of Natural Resources and Mines collects information on this form under the *Petroleum and Gas (Production and Safety) Act 2004* (the Act) and Regulation to meet its obligations under that Act, and to facilitate and regulate the carrying out of responsible gas licensing in Queensland. Information collected on this form, whether or not it is contained in the Gas Licensing Database, may be disclosed to other Queensland Government Agencies, where such disclosure is necessary for the effective management of gas licensing in Queensland. Where information provided is commercial in confidence, it will be treated as confidential and will not be disclosed outside the agency unless the Department is legally required to do so. Further information on the department's privacy policy is available at www.dnrm.qld.gov.au.

OFFICIAL USE ONLY

PAYMENT:	Application Fee: \$	Authorisation Fee: \$
RECEIPT NUMBER:		



Credit Card Payment Request

PAYEE DETAILS:

Full Name: _____

Address: _____

State: _____ Postcode: _____

Telephone: (____) _____ Fax: (____) _____

DESCRIPTION *(please tick appropriate boxes)*

- Gas Work Authorisation fees (3 years) \$207.80
- Gas Work Authorisation fees (6 years) \$341.30

PAYMENT DETAILS

Payment Type (Please Tick) Mastercard Visa

Amount of Payment \$ _____ Card Expiry Date ____ / ____

Card Number _____ | _____ | _____ | _____

Cardholder's Name _____ Phone No. _____

Cardholders Signature _____ Date _____

Privacy Notice

The Department of Natural Resources and Mines is collecting the information on this form to charge your credit card for one of the purposes identified in the description section of this form. Only authorised departmental officers have access to this information and your information may be disclosed to your nominated financial institution for the purposes of processing this transaction. Your personal information will not be disclosed to any other third party without your consent, unless required to do so by law or for the purposes of the *Information Privacy Act 2009*.